

# RECORD OF PROCEEDINGS

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## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE YORK STREET METROPOLITAN DISTRICT HELD JULY 25, 2024

The special meeting of the Board of Directors of the York Street Metropolitan District (referred to hereafter as the “Board”) was convened on Thursday, the 25<sup>th</sup> day of July, 2024, at 10:00 A.M. This District Board meeting was held via Zoom. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Richard Green  
Mark Gillis

#### Also In Attendance Were:

Peggy Ripko; Special District Management Services, Inc.

Dianne Miller, Esq.; Miller & Associates Law Offices, LLC

Seef Le Roux, CPA; CliftonLarsonAllen LLP

Ty Holman; Haynie & Company (for a portion of the meeting)

### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Attorney Miller advised the Board that pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act. Written disclosures of the interests of all directors were filed with the Secretary of State and the District prior to the meeting.

### ADMINISTRATIVE MATTERS

**Quorum:** Ms. Ripko confirmed the presence of a quorum.

**Agenda:** Ms. Ripko distributed for the Board’s review and approval a proposed Agenda for the special meeting.

Following discussion, upon motion duly made by Director Gillis, seconded by Director Green and, upon vote, unanimously carried, the Agenda was approved.

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**Confirm Location of Meeting/Posting of Meeting Notices:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's special meeting. This District meeting was held and properly noticed to be held via video enabled web conference (Zoom), without any individuals (neither District representatives nor the general public) attending in person. The Board further noted that notice providing the video enabled web conference (Zoom) login/call-in information was duly posted and that they have not received any objections or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

**Designation of 24-hour Posting Location:** Following discussion, upon motion duly made by Director Gillis, seconded by Director Green and, upon vote, unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted on the District website at least 24 hours prior to each meeting. If the District website is down a notice shall be posted on a Light pole at the corner of 151st Avenue and Gaylord Street.

**Minutes:** The Board reviewed the Minutes of the November 2, 2023 regular meeting.

Following discussion, upon motion duly made by Director Green, seconded by Director Gillis and, upon vote, unanimously carried, the Board approved the Minutes of the November 2, 2023 regular meeting were approved, as presented.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying approval of the payment of claims for the periods ending as follows:

Fund	Period Ending Nov. 30, 2023	Period Ending Dec. 31, 2023	Period Ending Jan. 31, 2024	Period Ending Feb. 26, 2024
General	\$ 5,400.70	\$ 16,796.33	\$ 1,974.14	\$ 43,821.07
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 5,400.70</b>	<b>\$ 16,796.33</b>	<b>\$ 1,973.14</b>	<b>\$ 43,821.07</b>

Fund	Period Ending March 31, 2024	Period Ending April 30, 2024	Period Ending May 31, 2024	Period Ending June 30, 2024
General	\$ 3,195.61	\$ 9,981.32	\$ 4,484.87	\$ 2,542.49
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 3,195.61</b>	<b>\$ 9,981.32</b>	<b>\$ 4,484.87</b>	<b>\$ 2,542.49</b>

Following discussion, upon motion duly made by Director Green, seconded by Director Gillis and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

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**Unaudited Financial Statements:** Mr. LeRoux reviewed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending June 30, 2024.

Following discussion, upon motion duly made by Director Gillis, seconded by Director Green and, upon vote, unanimously carried, the unaudited financial statements for the period ending June 30, 2024 were accepted, as presented.

**2023 Audit:** Mr. LeRoux reviewed the 2023 draft Audited Financial Statements with the Board.

Following discussion, upon motion duly made by Director Gillis, seconded by Director Green and, upon vote, unanimously carried, the Board approved the 2023 Audited Financial Statements and authorized execution of the Representations Letter.

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**LEGAL MATTERS**

There were no legal matters at this time.

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**OTHER BUSINESS**

There was no other business at this time.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Gillis, seconded by Director Green and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary